

Issued: March 6, 2018

**TOWN PLAN AND ZONING COMMISSION REGULAR MEETING  
MONDAY, MARCH 5, 2018  
LEGISLATIVE CHAMBER, ROOM 314  
TOWN HALL, WEST HARTFORD, CT 06107**

**DRAFT MINUTES**

**ATTENDANCE:** Chair: Kevin Ahern; Commissioners: John O'Donnell; Alternates: Gordon Binkhorst; Liz Gillette; Andrea Gomes; Staff: Patrick Alair, Corporation Counsel; Todd Dumais, Town Planner; Brittany Bermingham, Planning Technician

**ABSENT:** Vice Chair: Kevin Prestage; Commissioners: James Akin; Michelle Maresca; Catherine Dorau, Associate Planner

**CALL TO ORDER/ROLL CALL: 7:00 P.M.**

**MATTERS FOR PUBLIC HEARING SHALL BE CALLED AT 7:15 P.M.**

**MINUTES:**

1. Approval of Minutes:
  - a. Minutes of the Regular Meeting, Monday, February 5, 2018  
*Motion/Binkhorst; Second/O'Donnell; Vote 3-0 (Ahern, Binkhorst, O'Donnell)*

**COMMUNICATIONS:**

2. **54 Sunset Farm Road-** Communication from Robert Savin (R.O.), requesting a modification to the Inland Wetlands and Watercourses Agency Regulated Activity Permit #1069. The applicant requests removal of four additional trees and will replace with four similar species.  
*Received by TPZ.*



TOWN OF WEST HARTFORD

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### **NEW BUSINESS:**

3. **1563 Asylum Avenue (Elizabeth Park)** - Application (SUP #1321) of Mark Fisher, TO Design, LLC, on behalf of the City of Hartford (R.O.) requesting approval of a Special Use Permit to construct a new formalized entrance off of Walbridge Road that includes signage and landscape improvements. (Submitted for TPZ receipt on March 5, 2018. Suggest required public hearing be scheduled for April 2, 2018.)

The TPZ acted by **unanimous vote (4 -0)** (*Motion/O'Donnell; Second/Binkhorst*) to schedule this matter for public hearing on **Monday, April 2, 2018 at 7:15 P.M. in the Legislative Chamber, Room 314, West Hartford Town Hall, 50 South Main Street.**

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### **OLD BUSINESS:**

4. **51 Isham Road (BL Restaurant Operation)-** Application (SUP #1288-LB-17) of the BL "Bar Louie" Restaurant Operation, LLC (Gregory Piecuch, Attorney) requesting TPZ review of compliance with the conditions of SUP #1288 approved March 7, 2016 to authorize a forty (40) seat outdoor dining area. (Submitted for TPZ receipt on January 3, 2018. Required public hearing scheduled on March 5, 2018. Date per the applicant's request.)

The TPZ acted by **unanimous vote (4 -0)** (*Motion/O'Donnell; Second/Binkhorst*) (*Binkhorst seated for Maresca*) to schedule this matter for public hearing on **Monday, March 5, 2018 at 7:15 P.M. in the Legislative Chamber, Room 314, West Hartford Town Hall, 50 South Main Street.**

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### **TOWN COUNCIL REFERRALS:**

5. **Resolution authorizing the Town Manager to enter into a lease agreement with Rockledge Tavern, LLC** (Town Council receipt on February 13, 2018. TPZ receipt on March 5, 2018.)

After a detailed review of the proposed resolution, the TPZ acted by unanimous vote (4-0) (*Motion/Gillette; Second/Binkhorst*) **to RECOMMEND APPROVAL** of the subject resolution.

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### **TOWN PLANNER'S REPORT:**

6. **Commissioner Training** – Presentation by Corporation Counsel on effective meetings and local planning and zoning.

### **INFORMATION ITEMS:**

**REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:**

- TPZ Regular Meeting, Monday, April 2, 2018 @ 7:00 P.M.
- TPZ Regular Meeting, Monday, May 7, 2018 @ 7:00 P.M.
- TPZ Regular Meeting, Monday, June 4, 2018 @ 7:00 P.M.

**Adjourned: 9:12 p.m.**

***“Any individual with a disability who needs special assistance to participate in the meeting should contact Suzanne Oslander, Department of Social Services, 860.561.7580, five days prior to the meeting.”***

U: shareddocs/TPZ/Minutes//2018/March 5 final minutes